

WebWorks Publisher Professional 2003 for MS Word

Specifications

Course ID: WWPPWRD-01

Duration: 2 days

Benefits: Students will learn the basics of converting single-source MS Word documents into various online formats using WebWorks Publisher Professional 2003. The two-day session includes a 1/2 day workshop - students are encouraged to bring sample files to work with.

Prerequisites: Familiarity with Microsoft Word.

Target audience: MS Word users who want to generate single-source online deliverable multi-platform output from their documents.

Delivery method: Instructor-led, group-paced, classroom-delivery with structured hands-on activities.

Overview

This workshop introduces the basic concepts and overview of the templates included in WebWorks Publisher Professional 2003. Students will learn how to properly map and customize styles to convert MS Word documents into searchable, user-friendly output in various online formats. This workshop also provides a brief introduction on how to implement your own corporate look-and-feel.

Course Content

Class topics include:

- WebWorks Publisher Professional Basics
- Overview of all templates included in WebWorks Publisher Professional
- Creating and managing projects
- Working with MS Word source documents
- Mappings styles
- Generating output
- Using the Style Designer
- Customizing Paragraph and Character styles
- Using the Preview functionality
- Working with Table Styles
- Customizing and converting graphic styles
- Understanding the document.css file vs. the catalog.css file
- Overview of Page Styles and ASP page templates
- An overview of generating various output formats using WebWorks Publisher Professional
- Introduction to implementing your corporate look and feel
- Hands-on workshop using provided sample files (students are encouraged to bring sample files for this portion of the training session)